



# Rental Application

Separate application required from each applicant age 18 or older

**Important Note to Applicants** Please fill this application out in full. Incomplete applications will be sent back to you to complete, causing a delay in the process and decreasing your chances of renting from us.

## Personal Information

*Please do not leave any blanks in this section.*

Full Name- include all names you used \_\_\_\_\_  
Cell # \_\_\_\_\_ Home # \_\_\_\_\_  
Work # \_\_\_\_\_ Alternate Phone \_\_\_\_\_  
Date of Birth \_\_\_\_\_ Social Security # \_\_\_\_\_  
Driver's License # \_\_\_\_\_  
Vehicle Make \_\_\_\_\_ Model \_\_\_\_\_ Color \_\_\_\_\_ Year \_\_\_\_\_  
License Plate Number/State \_\_\_\_\_  
Email address \_\_\_\_\_  
Desired Move-In Date \_\_\_\_\_

## Additional Occupants

 List everyone who will live with you:

Full Name \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Rental History

*Please include **all** addresses you have lived at for the previous 5 years. Use additional paper if needed.*

Current Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Move-In-Date \_\_\_\_\_  
Landlord/ManagerName \_\_\_\_\_ Phone# \_\_\_\_\_  
Monthly Rent \_\_\_\_\_ Reason for Moving \_\_\_\_\_

PreviousAddress \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Move-in Date \_\_\_\_\_ Move-out Date \_\_\_\_\_  
Landlord/ManagerName \_\_\_\_\_ Phone# \_\_\_\_\_  
Monthly Rent \_\_\_\_\_ Reason for Moving \_\_\_\_\_

Previous Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_  
City, State, Zip \_\_\_\_\_  
Move-in Date \_\_\_\_\_ Move-out Date \_\_\_\_\_  
Landlord/ManagerName \_\_\_\_\_ Phone# \_\_\_\_\_  
Monthly Rent \_\_\_\_\_ Reason for Moving \_\_\_\_\_

How did you find out about this vacancy?

Why should we rent to you?

**Employment Information** *Please include all sources of income.*

Name of Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Employer Phone Number \_\_\_\_\_ Hours worked per week \_\_\_\_\_  
Manager/Supervisor Name \_\_\_\_\_ Manager/Supervisor # \_\_\_\_\_  
Dates Employed at This Job \_\_\_\_\_ Position or Title \_\_\_\_\_

Name of Previous Employer/ 2<sup>nd</sup> Employer \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Employer Phone Number \_\_\_\_\_ Hours worked per week \_\_\_\_\_  
Manager/Supervisor Name \_\_\_\_\_ Manager/Supervisor # \_\_\_\_\_  
Dates Employed at This Job \_\_\_\_\_ Position or Title \_\_\_\_\_

**Income**

- 1. Your gross monthly employment income (before deductions).....\$ \_\_\_\_\_
  - 2. Average monthly amounts of other income (specify sources).....\$ \_\_\_\_\_
- \_\_\_\_\_
- Total: ..... \$ \_\_\_\_\_

**Questionnaire** *Please answer all questions*

How long will you live here? \_\_\_ 1 year \_\_\_ 2 year \_\_\_ 3 years +  
What pets do you have? \_\_\_\_\_  
Do you have a checking account? \_\_\_\_\_ Savings account? \_\_\_\_\_  
Do You Smoke? \_\_\_\_\_ How many vehicles do you own? \_\_\_\_\_  
Is the total move - in amount available now? \_\_\_\_\_ Who is your attorney? \_\_\_\_\_  
What would limit your ability to pay rent? \_\_\_\_\_  
How many evictions have been filed on you? \_\_\_\_\_

**Miscellaneous**

Have you ever:  
filed for bankruptcy? \_\_\_\_\_ been sued? \_\_\_\_\_ been convicted of a crime \_\_\_\_\_  
broken a lease? \_\_\_\_\_ Had financial judgement filed against you from prior landlord? \_\_\_\_\_

Please explain any "yes" listed above: \_\_\_\_\_  
\_\_\_\_\_

Personal Reference \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

Personal Reference \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_

**Emergency Contact** including help to pay rent

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_

Name \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Phone \_\_\_\_\_ Cell \_\_\_\_\_

Address Applying For \_\_\_\_\_ Last, First Name \_\_\_\_\_

**Additional Information**

Please use this optional space for additional information, comments, or explanations.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_



**Please read carefully and sign if you agree.**

This application made this date by and between \_\_\_\_\_ (owner/agent), hereinafter "Landlord" and the below signed hereafter "Applicant." The Applicant shall pay to the Landlord a nonrefundable fee to accompany this application to cover the Landlord's administrative costs, expenses and time to verify the Information submitted by the Applicant. Applicant authorizes the Landlord, his or her employees, agents, or representatives to make any and all inquiries to verify necessary information provided herein. This verification includes but is not limited to direct contact with Applicant's employers, current landlord, previous landlords, neighbors, law enforcement agencies, credit agencies, and all or any other sources of information which the Landlord may deem necessary and appropriate within his or her sole discretion. The applicant hereby declares to the Landlord that the application has been completed in full and all the information provided for herein is true, accurate, and complete to the best the Applicant's knowledge and further agrees that if any such information is not represented, or if the application is incomplete, the Applicant may, at the Landlord's sole discretion, be disqualified. Applicant agrees that any false or incomplete information is grounds for immediate disqualification at the sole discretion of the Landlord. Landlord is not liable to the Applicant, his or her heirs, executors, administrators, or assigns for any damages of any kind, actual or consequential by reason of the verification by the Landlord of the information provided by the Applicant, and Applicant hereby releases Landlord, his agent, employees and representatives from any and all actions, causes of action of any kind or nature that may arise by virtue of the execution or implementation of the agreement provided herein. Applicant, once approved, must obtain renter's insurance. Upon successful verbal or written approval of the Applicant's tenancy, a Security Deposit must be paid in full before any rental agreement is signed. Animal deposit(s) are in addition to security deposit. Landlord will attempt to contact the Applicant by the phone numbers listed on this application. Applicant has 24 hours from time of approval to fulfill rental agreement by producing all monies required and signing all rental agreement papers. If Applicant fails to perform within 24 hours of Landlord's approval, Applicant may be disqualified Landlord may rent this home to the next qualified Applicant.

**The Applicant release of all information to Landlord and agrees that the Information provided in this rental application is true and correct.**

**Applicant \_\_\_\_\_ Date \_\_\_\_\_**

**Our required standard for qualifying to rent a home are**

- All properties are offered without regard to race, color religion, national origin, sex, disability or familial Status.
- Each adult occupant must submit a separate application.
- We limit the number of occupants to 2 per bedroom.
- Your gross monthly income must equal three times or more the rent.
- A favorable credit history.
- Be employed and/or be able to furnish acceptable proof of the required income.
- You must have good references, housekeeping, payment history and maintenance from previous Landlords.
- Compensating factors can include additional requirements such as double deposit/ cosigner or rent paid in advance for applicants who fail short of criteria.

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